# SILETZ PUBLIC LIBRARY REOPENING INFORMATION

The Siletz Library is happy to announce that we will be offering limited indoor services beginning on March 2, 2021. Staff have worked hard over the last months to prepare the building and create procedures which maximize safety for patrons and staff.

Thanks to the Siletz Valley Friends of the Library and a grant from the CTSI, the library received a thorough and deep cleaning.

Staff have made some physical changes in the building (clear signage, sneeze guards, keyboard covers, sanitizing supplies, removing seating, etc.) which will help everyone to maintain physical distancing when in the building.

The staff of the Siletz Library appreciate the continuing patience of our patrons. It's been a long haul for all of us, but we are very glad to be able to see you again in person!

#### **TEMPORARY LIBRARY HOURS**

Starting March 2, the library will be open Tuesday-Friday from 10-4.

### **SERVICES BEING RESTORED**

- Limited browsing of the collection
- Checkout and returns at the circulation desk
- Limited access to public computers
- Printing and photocopying
- Fax- send and receive

## **CONTINUING SERVICES**

- Curbside pickup is still available- call to make arrangements
- Returned items will continue to be quarantined- this means returned items will not be available for checkout for several days

### LIBRARY USE REQUIREMENTS

- 1. Face coverings are required-
  - If you need a mask, please ask for one.
  - o If you are not able to wear a face covering, the library can provide access to materials through curbside pickup.
  - Our WIFI signal reaches outside- you are welcome to use it from outside the building during working hours. There is currently no password.
- 2. Social distancing is required-
  - O Please maintain at least a 6' distance between yourself and others.
  - Please stop at the hand sanitizer station as you enter the library and use the provided supplies.
  - Signage and floor markings have been placed in the library as a reminder.
- 3. 10 people maximum in the building
  - o If staff see that this limit has been reached, you may be asked to wait outside.
- 4. 30-minute maximum time inside the library each day.
- 5. Computer and printer use- When using a computer station or the printer, please wipe down the keyboard, mouse, or printer touchpad before and after use with the provided supplies.
- 6. The library telephone will not be available for non-staff use. Telephones are hard to sanitize and pose a health risk with multiple people using it each day.
- 7. When browsing the collection, place any items you have touched but do not wish to check out on a shelving cart or table. Staff will take care of them for you.
- 8. At this time, we recommend that you leave young children at home. This will help us manage the maximum number of people in the building.
- 9. No gatherings or meeting room use for now. This will be reconsidered as we see how things go.

Thank you for your assistance and patience as we do our best to expand our services while keeping everyone safe and healthy.